

CHUAN HUP HOLDINGS LIMITED
(Co. Reg. No. 197000572R)
(Incorporated in the Republic of Singapore)

FIFTY-SECOND ANNUAL GENERAL MEETING OF CHUAN HUP HOLDINGS LIMITED TO BE HELD ON 28 OCTOBER 2022

1. **Background.** Chuan Hup Holdings Limited (the “**Company**”) refers to:
 - (a) the Notice of the 52nd Annual General Meeting dated 6 October 2022, which is published on the Company’s website at the URL https://chuanhup.listedcompany.com/agm_egm.html and the SGXNet (“Notice of AGM”);
 - (b) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
 - (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “Order”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
 - (d) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022) which provides additional guidance on the conduct of general meetings amid the evolving COVID-19 situation.
2. **Date, time and conduct of Annual General Meeting.** The Company is pleased to announce that pursuant to the Order, the Annual General Meeting (“**AGM**”) will be convened and held by way of electronic means on **Friday, 28 October 2022 at 10.30 a.m.** (Singapore time). Our Chairman, Mr Lo Pang Foo Steven, will conduct the proceedings of the AGM.
3. **Notice of AGM, Appendix to the Notice of AGM and proxy form.** The Notice of AGM, Appendix to the Notice of AGM and proxy form will be sent to shareholders solely by electronic means via publication on the Company’s website at the URL https://chuanhup.listedcompany.com/agm_egm.html and will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. **Printed copies of these documents will not be sent to shareholders.**
4. **No personal attendance at AGM.** To keep physical interactions and COVID-19 transmission risk to a minimum, **shareholders will not be able to attend the AGM in person.**

5. **Alternative arrangements for participation in the AGM.** Shareholders may participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions to the Chairman of the Meeting in advance of, or “live” via text-based questions through the audio-visual webcast platform at, the AGM; and/or
- (c) vote at the AGM (i) “live” by the shareholders themselves or their duly appointed proxy(ies) (other than the Chairman of the Meeting)¹ via electronics means; or (ii) by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

Details of the steps for pre-registration, submission of questions and voting at the AGM by shareholders, including Central Provident Fund Scheme (“CPF”) and Supplementary Retirement Scheme (“SRS”) investors, are set out in the Appendix to this announcement.

In particular, CPF and SRS investors should vote that they (i) may vote “live” via electronic means at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or (ii) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **10.30 a.m. on 18 October 2022**.

6. **Pre-registration.** Shareholders, including CPF and SRS investors, can pre-register at the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html from **9.00 a.m. on 7 October 2022 up to 10.30 a.m. on 25 October 2022** to enable the Company to verify their status as shareholders.

7. **Persons who hold shares through relevant intermediaries.** Persons who hold the Company’s shares through relevant intermediaries (as defined in section 181 of the Companies Act 1967), other than CPF and SRS investors, and who wish to participate in the AGM, should (if the relevant intermediary has not already contacted them) contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

8. **Annual Report 2022.** The Annual Report 2022 may be accessed on the Company’s website at the URL https://chuanhup.listedcompany.com/agm_egm.html and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

9. **Printed copies of this document will not be sent to shareholders.**

¹ For the avoidance of doubt, CPF and SRS investors will not be able to appoint third party proxy(ies) (i.e., persons other than the Chairman of the Meeting) to vote “live” at the AGM on their behalf.

10. **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
7 October 2022 at 9.00 a.m. (Friday)	Shareholders and, where applicable, their appointed proxy(ies), may begin to pre-register at the URL https://chuanhup.listedcompany.com/agm_egm.html for live audio-visual webcast/live audio-only stream of the AGM proceedings.
18 October 2022 at 10.30 a.m. (Thursday)	<ul style="list-style-type: none"> • Deadline for Shareholders (including CPF and SRS investors) to submit questions in advance of the AGM. • Deadline for CPF members or SRS investors who wish to appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM to approach their respective CPF Agent Banks or SRS Approved Banks to submit their votes.
25 October 2022 at 10.30 a.m. (Tuesday)	<p>Deadline for Shareholders to:</p> <ul style="list-style-type: none"> • pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings; and • submit proxy forms. <p>Shareholders who wish to appoint third party proxy/proxies (other than the Chairman of the Meeting) are encouraged to submit their proxy forms early, and should inform their proxy(ies) to pre-register for the live audio-visual webcast or live audio-only stream of the AGM proceedings by this deadline.</p>
27 October 2022 at 10.30 a.m. (Thursday)	<p>Authenticated shareholders (including CPF members and SRS investors) or, where applicable, their appointed proxy (ies), who have pre-registered via the pre-registration website will receive an email on how to access the live audio-visual webcast and live audio-only stream of the AGM proceedings (the “Confirmation Email”).</p> <p>Shareholders (including CPF members and SRS investors) or, where applicable, their appointed proxy (ies), who do not receive the Confirmation Email by 10.30 a.m. on 27 October 2022, but have registered by the 25 October 2022 deadline, should contact our Share Registrar, Tricor Barbinder Share Registration Services, at +65 6236 3550 or via email at sg.is.proxy@sg.tricorglobal.com.</p>

<p>Date and time of AGM - 10.30 a.m. on 28 October 2022 (Friday)</p>	<p>Click on the link in the Confirmation Email and follow the instructions to:</p> <ul style="list-style-type: none"> (a) access the live audio-visual webcast of the AGM proceedings; or (b) call the toll-free telephone number to access the live audio-only stream of the AGM proceedings. <p>Shareholders (including CPF members and SRS investors) or, where applicable, their appointed proxy (ies), must access the AGM proceedings via the live audio-visual webcast in order to submit relevant text-based questions “live” at the AGM and/or vote at the AGM “live” via electronic means.</p>
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11. **Further information.** For more information, shareholders can refer to the FAQs on the Company’s website at the URL https://chuanhup.listedcompany.com/agm_egm.html or email us at sg.is.proxy@sg.tricorglobal.com.

12. **Important reminder. Shareholders are reminded to check the Company’s website at the URL https://chuanhup.listedcompany.com/agm_egm.html or the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.**

By Order of the Board

Anne Liew Mei Hong
Company Secretary
6 October 2022

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able (a) to observe and/or listen to the AGM proceedings via a live audio-visual webcast or live audio-only stream through their mobile phones, tablets or computers, (b) submit questions to the Chairman of the Meeting in advance of, or “live” via text-based questions through the audio-visual webcast platform at, the AGM and/or (c) voting at the AGM (i) “live” by the shareholders themselves or their duly appointed proxy(ies) (other than the Chairman of the Meeting)² via electronic means; or (ii) by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration	<p>Shareholders (including CPF members and SRS investors) or, where applicable, their appointed proxy(ies), must pre-register at the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html from 9.00 a.m. on 7 October 2022 to 10.30 a.m. on 25 October 2022 to enable the Company to verify their status as Shareholders or appointed proxy(ies).</p> <p>Following the verification, authenticated shareholders (including CPF members and SRS investors) or, where applicable, their appointed proxy(ies), who have pre-registered will receive a Confirmation Email by 10.00 a.m. on 27 October 2022.</p> <p>Shareholders (including CPF members and SRS investors) or, where applicable, appointed proxy(ies), who do not receive the Confirmation Email by 10.30 a.m. on 27 October 2022, but have registered by the 25 October 2022 deadline should contact our Share Registrar, Tricor Barbinder Share Registration Services, at +65 62363550 or via email at sq.is.proxy@sq.tricorglobal.com.</p> <p>Persons who hold shares through relevant intermediaries (other than CPF members and SRS investors) will not be able to pre-register for the live audio-visual webcast or the live audio-only stream of the AGM proceedings. If they wish to participate in the AGM, they should approach the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.</p>

² See footnote 1.

2.	<p>Submit questions in advance, or through text-based questions “live” at, the AGM</p>	<p>Submission of substantial and relevant questions in advance of the AGM. Shareholders, (including CPF and SRS investors) and where applicable, their appointed proxy(ies), can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) Via pre-registration website. Shareholders who pre-register to observe and/or listen to the AGM proceedings may submit their questions via the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html.</p> <p>(b) Via email. Shareholders may submit their questions via email at sg.is.proxy@sg.tricorglobal.com.</p> <p>(c) By post. Shareholders may submit their questions by post to the Company’s Share Registrar, Tricor Barbinder Share Registration Services, at 80 Robinson Road #11-02 Singapore 068898.</p> <p>When sending in your questions via email or by post, please also provide us with the following details:</p> <ul style="list-style-type: none"> • your full name; • your NRIC/Passport No.; • your address; and • the number of shares in the Company and the manner in which you hold shares are held (e.g., via CDP, CPF, SRS and/or scrip based). <p>Deadline to submit questions in advance of the AGM. All questions must be submitted by 10.30 a.m. on 18 October 2022.</p> <p>Submission of substantial and relevant questions “live” at the AGM. Shareholders, (including CPF members and SRS investors) or where applicable, their appointed proxy(ies), can also ask the Chairman of the Meeting substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, “live” at the AGM, by submitting relevant text-based questions via the online platform hosting the audio-visual webcast.</p> <p>Shareholders, (including CPF and SRS investors) or where applicable, their appointed proxy(ies), who wish to ask questions “live” at the AGM must first pre-register at the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html.</p>
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		<p>Addressing questions during the AGM. The Company will, during the AGM, also endeavour to address as many substantial and relevant questions (which are related to the resolutions to be able for approval at the AGM) which have not already been addressed prior to the AGM, as well as those received “live” at the AGM, as possible. Where substantially similar questions are received, the Company will consolidate such questions and consequently not all questions may be individually addressed.</p> <p>Minutes of AGM. The Company will publish the minutes of the AGM on the Company’s website and on SGXNET, and the minutes will include the responses to substantial and relevant questions from Shareholders which are addressed during the AGM.</p>
3.	Voting at the AGM	<p>Exercise of voting rights at AGM. Shareholders who wish to exercise their voting rights at the AGM may:</p> <p>(a) (where such shareholder is individuals) vote “live” via electronic means at the AGM or (where such shareholders is individuals or corporates) appoint a proxy(ies) (other than the Chairman of the Meeting)³ to vote “live” via electronic means at the AGM on their behalf; or</p> <p>(b) (where such shareholder is individual or corporate) appoint the Chairman of the Meeting as their proxy to vote on their behalf at the AGM.</p> <p>Shareholders who wish to appoint a proxy(ies) must submit a proxy form(s) in accordance with the instructions on the proxy form.</p> <p>Pre-register to vote “live” at the AGM. Shareholders (including CPF members and SRS investors) or, where applicable, appointed proxy(ies), who wish to vote “live” via electronic means at the AGM must first pre-register at the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html.</p> <p>Specific voting instructions should be given. Where Shareholders (whether an individual or a corporate) appoint a proxy(ies), they should give specific instructions as to voting, or abstentions from voting, in respect of each resolution in the proxy form. If no specific direction as to voting is given, their appointed proxy(ies) will vote or abstain from voting at his/her/their discretion.</p> <p>Submission of proxy forms. Shareholders who wish to submit a proxy form(s) must first do so in the following manner:</p>

³ See footnote 1.

		<p>Proxy form must be submitted in the following manner:</p> <p>(a) If submitted by post, be lodged at the office of the Company's Share Registrar, Tricor Barbinder Share Registration Services (A division of Tricor Singapore Pte. Ltd.), at 80 Robinson Road #11-02 Singapore 068898; or</p> <p>(b) if submitted electronically:</p> <p>(i) via email to the Company's Share Registrar at sg.is.proxy@sg.tricorglobal.com; or</p> <p>(ii) via the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html.</p> <p>in each case, by 10.30 a.m. on 25 October 2022.</p> <p>A shareholder who wishes to submit the proxy form must first download, complete and sign the proxy form before submitting it by post to the address provided above, or before submitting it via email (e.g., by enclosing a completed and signed PDF copy of the proxy form) to the email address provided above. A shareholder may also appoint a proxy(ies) via the online process through the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html.</p> <p>Shareholders are strongly encouraged to submit completed proxy forms electronically via email or appoint a proxy(ies) via the pre-registration website at the URL https://chuanhup.listedcompany.com/agm_egm.html.</p> <p>Shareholders who wish to appoint third party proxy(ies) (other than the Chairman of the Meeting) are encouraged to submit their proxy forms early, and should inform their proxy/proxies to pre-register for the live audio-visual webcast / live audio-only stream of the AGM proceedings by this deadline.</p> <p>CPF members and SRS investors. CPF and SRS investors may vote "live" via electronic means at the AGM if they:</p> <p>(a) are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or</p> <p>(b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 10.30 a.m. on 18 October 2022.</p>
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